

JACK BARSTOW AIRPORT ADVISORY COMMISSION

AGENDA

November 1, 2016

5:00 p.m.

City Hall

1. Call to Order - Roll Call
2. Approval of Previous Minutes (September 6, 2016)
3. Monthly Activity Report (June-September) - J.T. Rairigh
4. Airport Maintenance Status Report - J.T. Rairigh
5. Old Business:
 - a. SE Apron Design Update
6. New Business
 - a. MAP meeting Summary - McManus
7. Public Comment
8. Adjourn

MINUTES OF THE BARSTOW AIRPORT ADVISORY COMMISSION MEETING

September 6, 2016

PRESENT: Pollack, Siemer, Janson, Lind, Senesac

LOCATION: City Hall

OTHERS: Linda Langrill, JT Rairigh

REPORTED BY: Brian McManus, Airport Manager

Commissioner Pollack called the meeting to order at 5:00 p.m.

The minutes of the June 7, 2016 meeting were reviewed. It was moved by Siemer and supported by Senesac **“to approve and file the minutes of the June 7, 2016 meeting”** Approved (5/0).

The Monthly Manager's Activity Report for June - August was presented by JT. Activity was significantly up compared to a year ago. There has been a lot of training flights but the reason why is generally unknown. Possibly the low fuel prices have contributed to the increase in flying. We have good aircraft availability for training. Fuel sales were also up significantly at about 32% for 100LL. We continue to offer fuel sales at a fair price. Good flying days in the period were about the same as the previous.

JT summarized the maintenance activities. Not a lot to report. There has been a lot of mowing but we are keeping up.

OLD BUSINESS

SE Apron Area

Brian reported on the progress of the SE apron project. We are just waiting for block grant money to become available to start the engineering.

NEW BUSINESS

Capital Plan

The board discussed the capital plan and recommended some changes based on information that Brian gathered over the summer. The FAA has placed a large emphasis on clear zone safety as related to trees. Since our ALP is 20 years old it is in need of being updated. Part of that plan would involve a new aerial survey updated with modern

technology that would determine our tree hazards as well. The ALP process would be a master planning process that sets the direction of future development. It will help us determine the best solution for a T hangar versus box hangar. Consequently the ALP project was moved up on the list for discussion at the upcoming MAP meeting.

MAP Meeting

The annual MAP meeting is October 3 in Lansing. Commissioners are welcome to attend. The updated draft capital plan will be reviewed.

Meeting Schedule for 2017

The commission agreed to the following meeting schedule for 2017:

- January 3, 2017
- April 11, 2017
- June 6, 2017
- September 5, 2017
- November 7, 2017
- December 5, 2017

PUBLIC COMMENT

Linda Langrill mentioned the upcoming EAA pancake breakfast. Mentioned that the grounds are very nice and we have received good compliments. The balloon festival is coming up soon and is a good opportunity to show off MCADA.

MIDLAND BARSTOW AIRPORT

MONTHLY MANAGER'S REPORT SUMMARY

	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16
Good Flying Days	23	21	20	16	23	20	21	23	29	27	27	27	25
Poor Flying Days	7	10	10	15	8	9	10	7	2	3	4	4	5
Precipitation													
Rain	3.91	0.90	0.79	1.40	0.35	0.40	1.51	0.60	1.64	1.25	1.79	3.61	2.36
Snow	0.00	0.00	2.00	3.00	4.87	12.50	13.25	4.50	0.00	0.00	0.00	0.00	0.00
Aircraft Movements													
Business	68	18	44	34	52	42	26	490	74	74	34	44	46
Pleasure	394	212	304	162	250	156	328	366	508	538	498	518	452
Training	102	140	136	80	64	102	110	242	182	244	314	430	226
Sub-Total	564	370	484	276	366	300	464	1098	764	856	846	992	724
Unattended Hours(15%)*	85	56	73	41	55	45	70	165	115	128	127	149	109
Total Movements	649	426	557	317	421	345	534	1263	879	984	973	1141	833
Fuel Sales													
Total Gallons of Fuel	3536.8	1669.4	1736.2	819.8	1668	1457.1	2161.6	2803.8	3063.7	3506.8	4580.5	3795.0	3350.1
Runway 18-36 Usage													
18 Takeoffs													
36 Landings													
Total 18-36	296	150	44	38	94	20	66	82	142	130	54	102	114
Total Movements	649	426	557	317	421	345	534	1263	879	984	973	1141	833

*Changed to 15% for unattended hours due to contract operations extended hours

** Airport use restricted by FAA

AIRPORT2



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To: Barstow Aviation Advisory Commission

From: Brian McManus, Airport Manager *16an*

Date: October 20, 2016

Subject: S.E. Apron Construction

The schedule for the design of the SE Apron remains as follows:

1. Grant approval – October 2016
2. Start Design – November 2016
3. Bidding by April 2017
4. Start Construction – July 2017

We have approved the engineering contract with Mead and Hunt contingent upon block grant funding. Block grant agreement has been approved.



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To: Barstow Aviation Advisory Commission

From: Brian McManus, Airport Manager */Bm*

Date: October 20, 2016

Subject: MAP Meeting

The annual MAP meeting in Lansing with the Bureau of Aeronautics was held on October 3, 2016 at 10:00 am. Meeting went well and MDOT agreed with our capital plan. They agreed that the ALP should be a priority. We cannot start it early however as it would cross funding years.